

CHILD PROTECTION ACCOUNTABILITY COMMISSION

Non-Academic Education Workgroup

Thursday, June 20, 2019

Capital School District, Cabinet Room

Meeting: The Child Protection Accountability Commission (CPAC) Non-Academic Education Workgroup was called to order at 10:10 a.m. on June 20, 2019 at Capital School District Cabinet Room by co-chair Tammy Croce.

Attendees:

Mary Cooke, Capital School District	Tammy Croce, DASA
Tania Culley, Office of Child Advocate	Karen DeRasmo, Prevent Child Abuse DE
Susan Haberstroh, DDOE	Jennifer Davis, DDOE
Kellie Turner, PCAD	Al Volpe, Appoquinimink School District
Maureen Monagle, Domestic Violence Coord. Council	

Agenda Topics

- I. Welcome and Introductions:** Everyone was welcomed to the meeting.
- II. Review of meeting agenda:** Tammy Croce asked for the workgroup members to review the meeting agenda.
- III. Approval of meeting minutes:** Tammy Croce asked for the workgroup members to review the meeting minutes from May 2nd, 2019. Susan Haberstroh made a motion and was seconded by Jennifer Davis to accept the meeting minutes as presented. Motion passed with Tania Culley abstaining.
- IV. Update from small working groups:**
 - a. Teen Dating Violence and Sexual Assault Training: Susan Haberstroh asked Maureen Monagle if the new Dating Matters module will be ready by July 1st from CDC and Maureen stated it should be. The current module needs revising.
 - b. Child Abuse and Child Safety: Susan Haberstroh reported out that there is a new module being created by Eliza Hurst and Teri Lawler on trauma. This module will be for one credit hour and they are currently in the process of doing the voice over. Eliza Hurst cannot attend the CPAC Education committee meeting on July 16th; however, Teri Lawler will be in attendance to present the module for the committee and the committee must approve. Once the committee approves it will go to full

CPAC in August. Tania Culley stated once it is approved at the July 16th CPAC Education meeting, it can be published for non-academic credit.

Minimal Facts has no changes and new sections need to be created in PDMS for the 19/20 school year.

Child Abusing Reporting 101 has no changes and new sections need to be created in PDMS for the 19/20 school year. The refresher course for mandatory reporting needs to have Title IX added. Tania Culley will send module to Tammy Croce by July 10th and module should be ready to go by July 15th. This goes to the CPAC Training committee and does not need to be approved by the Education Subcommittee.

Stewards of Children training is handled by the Beau Biden Foundation and a process needs to be developed and communicated via the foundation and to districts and charters on how credit is given for this training. Tammy Croce stated that it would be best to communicate the process via the Human Resource Directors meeting. Tania Culley stated, that the foundation also needs to know what to do with the sign-in sheets when they complete the in-person training. Mary Cooke expressed concern because Capital School District just held an in-person Stewards of Children training for their district and over 500 people were trained. Discussion was held on how best to assist Capital in getting their staff the credit. Susan Haberstroh said she would talk with John McClenney at the department to see what the best solution would be to assist Capital. Jennifer Davis said Mary Cooke could reach out to Smyrna School District because they have done a similar training on suicide prevention.

Mary Cooke expressed concern with the Stewards of Children training because a lot of their staff need assistance after the training due to the nature of the training. The training referenced the Earl Bradley case and the two videos shown were very emotional for some staff members. Tania Culley asked for Mary Cooke to share her concerns with this committee in reference to the training, so that the concerns could be addressed with the Beau Biden Foundation.

Tania Culley asked Maureen Monagle if the Domestic Violence Coordination Council has a slide that they use in their presentations explaining to the audiences that the subject matter will be or could be emotional and may trigger responses in individuals that the groups might want to consider using in the modules. The group thought it might be a good idea to use the same slide in all modules, so that the same message is being shared.

Discussion was held on adding a disclaimer to modules that they are available for non-academic credit.

- c. Bullying and Gang Activity Awareness, Human Trafficking: Susan Haberstroh stated that there are no updates for modules on bullying or gang activity. Human Trafficking is in PDMS; however, it is currently not linked to Schoology. John McClenny had said there is a minor glitch with Schoology right now but will link once it is fixed.
- d. Suicide Prevention: Jennifer Davis stated that the vendor is currently working on the new modules. The current module will be available until the new modules are up and running. The vendor is creating the new modules on their own and not under any contract to perform the work.

Al Volpe asked when the e-mail would come out concerning the non-academic offerings for the 2019-2020 school year. Susan Haberstroh stated that it would come out around August 1st and be in the Chiefs/Charters memo as well.

V. Update from small working groups:

- a. Personal Body Safety Curriculum: Susan Haberstroh reported there have not been any new updates from Brandywine, Caesar Rodney, Milford, and Seaford on the curriculum they have chosen to use for the 2019-2020 school year. As for Appoquinimink, Lake Forest and Smyrna they would like to use PCAD; however, at this time PCAD does not have the resources to support them unless they receive additional funds through the Grant-In-Aid bill which has not been passed at this time. Letters from those districts have been sent to members of the Joint Finance Committee in support of the additional funding. Susan Haberstroh stated let's assume the additional funds are not received how much will it cost for those districts to use PCAD? Karen DeRasmo stated for Appoquinimink the cost would be \$27,000, Lake Forest the cost would be \$13,000 and for Smyrna the cost would be \$11,000. All of these cost are estimates. These cost are compared to \$50 a day so for Appoquinimink if the additional funds are received the estimated cost would be around \$5,000 instead of \$27K. Tammy Croce asked for Karen DeRasmo to send her a copy of the letter. Tammy Croce said she would reach out to the remaining districts to find out what they are using. Tammy Croce asked for a total cost PCAD is asking for and Karen DeRasmo stated \$97K.

It was requested that Linda Sullivan send out an updated personal body safety curriculum list to all committee members of district/charters and who they have chosen.

- b. Child Abuse and Child Safety Reporting Refresher Course: This was reported out under updates from small working groups.
- c. Feedback Loops for Trainings: Tammy Croce said the group had talked about feedback from trainings and it was discussed that feedback would be received via DSEA and through administrators and counselors. Tammy Croce asked Mary Cooke if Stewards of Children did a survey at the end of their training. Mary Cooke stated that the foundation asked for e-mail addresses for all of the individuals that completed the training; however, the district has not provided those at this time. The district is still trying to figure out who is overseeing the process of monitoring the non-academic piece at the current time.

VI. **Next Steps:** The next steps are as follows:

- i. Susan Haberstroh stated at this time she feels that this group has completed the task it was charged with when established. Tammy Croce agreed and that task was to assist the district/charters with coordination and tracking of the non-academic trainings. It was decided by the committee to hold one more meeting the first week of October to present the process documents. The committee would dissolve after the October meeting unless the chairs called future meetings.

Mary Cooke thanked the Department of Education and especially Adrian Peoples workgroup for all of the work on the tracking for the non-academic courses. Mary Cooke stated that without this group she does not feel the districts would have ever had a tracking document.

VII. **Public Comment:** None

VIII. **Future Meeting Dates:** 1st week of October location TBD

Other Meetings: CPAC Education Committee–July 16th, 2019–1:00pm-3:00pm– Collette
Full CPAC Commission – August 21st, 2019–9:00am-12:00am–NCCCCH

A motion was made by Susan Haberstroh and seconded by Al Volpe at 11:36 a.m. to adjourn the meeting. Motion passed.

